



### **Booking terms and conditions**

All event places are invoiced on NET terms & payment in full is required before the event takes place. A receipted VAT invoice will be issued with a link for those wishing to pay via debit/credit card.

### **Cancellations**

All bookings are considered final, and no refunds shall be offered. However, substitutions may be made at any time 24 hours before the date of the event. Please note that 72 hours is needed to accommodate special dietary requirements.

### **Amendments to the Running Order**

Whilst every effort is made to adhere to the scheduled Running Order, for reasons outside of the organiser's control it may be necessary to substitute speakers or re-arrange the running order. Every effort will be made to notify guests of changes and to accommodate amendments to their bookings.

### **Force Majeure**

At no time shall Membership Services Ltd be responsible or liable for any failure or delay in the delivery of its events arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, pandemics such as COVID-19, accidents, acts of war or terrorism, civil or military disturbances, nuclear or natural catastrophes or acts of God, and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services; it being understood that Membership Services Ltd, shall use its best efforts to ameliorate the effects of any such failure or delay.